

Career Planning Career Program Area

Registration – General Information – Rules

For State Advisors and Certifying Staff

Pre-registrations and certifications are due to the National PAS Executive Director by the due date set by National PAS. **Only four (4) participants per state will be allowed to participate per Career Planning award area event.**

For Student Participants at National Conference

Individual registration will occur at the national conference during the Career Planning orientation. Applications must be submitted during that orientation. Do not turn in the application at the conference registration desk. The specific time for the Career Planning orientation session will be listed in the conference program.

The Planning portion of this Planning for Progress program involves a cooperative effort between student, educational institution and agricultural businesses and industry.

Using the Career Planning application and Occupational Survey Forms, each participant studies agricultural occupations to gain an understanding of the tasks performed by workers and to discover what knowledge is needed to perform these tasks. Increased knowledge, technical skills and leadership/human relation skills required for advancement are emphasized. Based on the interviews, the student will develop his/her individual career and personal goals. Please use the Planning for Progress Handbook (P4P) for guidance and a step by step “how to” for this award area.

A Career Planning Program area will be held for each of the **8 areas** listed on the Planning for Progress chart. **Please note that Animal Systems has two specific and different categories. A student can only participate in one Animal System category.**

 [P4P Award Area Titles](#)
 [Occupations and Careers related to Award Area Titles](#)

General Rules

Participants will be eligible to compete in only one Career Planning Area at the national level. **THIS IS A FIRST-YEAR STUDENT EVENT.**

The application form required for Career Planning is provided in the PAS handbook and website and must be completed by each student. Use of any other form will subject the participant to a 15% deduction (30 points) in total points possible for scoring. In the event of a computer form or printer malfunction, it is instructed that the CPA coordinator provides flexibility during form evaluation. Other point deductions will occur based on the rules outlined below.

Career Planning Specific Rules

1. Applicant must be current dues-paying member of the local, state and national PAS organization.
2. Each state must inform the PAS executive director of the names of all state qualifiers (4) by the due date set by National PAS.
3. Students who are in the ***first year of their present curriculum*** are eligible to compete at the national conference. This allows students who have changed program or major to participate in the first year of their new program.
4. Each state can enter ***four (4)*** participants per Career Planning award area.
5. No student shall enter a Career Planning and Career Progress Career Program area in the same year.
6. Selection of the local, state and national winners will be based on ***four*** occupational survey interviews and a goals discussion as outlined on the Career Planning Score Sheet. Local and state PAS affiliates are advised to use this exact criteria for their events.
7. First, Second, and Third places will be nationally recognized.
8. **Two (2) copies** of Career Planning area application must be submitted at the orientation at the national conference by the time stated in the conference invitation or conference schedule.
9. At least one of the four student interviews required on the application should be pertinent or related to the Career Planning area in which he/she participates.
10. All applications shall be on white paper and stapled in upper left-hand corner. Do not put in a folder. There will be a 20 point deduction for each infraction.
11. A 20 point deduction will occur if the following requirements are not met or are not present on the application.
 - a. Career Planning Award Area title at top of page 1 as stated in the PAS handbook and website. Refer to the eight area titles.
 - b. White, 8 ½ by 11 inch paper.
 - c. Stapled in the upper left hand corner.
 - d. Competencies on page 11 will only be one line phrases, sentences or statements. Deduction for multiple line competencies.
 - e. Not more than 20 Competencies on page 11.
 - f. 14 total pages – 12 page application, Judge Critique Sheet, Score sheet. Each page missing from application will result in a 20 point deduction.
 - g. Pages in numeric order, 20 point deduction if out of order.
 - h. Award Area title and student name on page 13 and 14, in addition, the postsecondary institution and address on page 14. Each piece of missing information will result in a 20 point deduction.

Call Back Rule

According to the number of participants and according to the number of event judges available, there may be a need to conduct more than one section in any specific Planning for Progress event. Students need to know up front that the top participants per section, when this rule applies, may need to reserve time following the event for a final call-back. New interviews with all judges of the event would then be conducted at that final call-back. When necessary, two participants from each section would be eligible for the final.

Thank you letters for the National Sponsor and event judges are not required but are highly recommended.

Career Planning Awards

National 1st Place Winner of each area: • plaque, \$200

National 2nd Place Winner of each area: • plaque, \$100

National 3rd Place Winner of each area: • plaque, \$50

*Cash prizes may not be awarded for unfunded career program area events.



[Career Planning Award Application](#)